



Presenting Sponsor:
TRION SOLUTIONS

2021 Troy Family Daze Food Vendor Application

Dear Food Vendors:

The Troy Family Daze Festival Committee welcomes your participation in the 2021 Festival. We are excited to continue using the Troy Civic Center Complex (3425 Civic Center Dr.) for this year's Festival. All Food vendor trailers or tents will have a prime location on the site. Applications will be accepted on a first come — first served basis.

Food Booths at the festival provide a great opportunity for food vendors to participate. The booth spaces are 25' wide x 10' deep. Security will be provided beginning 6:00 PM Wednesday September 15th until 9:00 AM, Monday, September 17th. **Please review enclosed Booth Rules, Policies and Procedures-2021.**

RENTAL FEE SEE APPLICATION

APPLICATION REQUIREMENTS:

When you submit your application, please be sure to include a copy of your insurance policy (minimum \$1,000,000), a photo of your food trailer and the trailer size. In the certificate of insurance, you must name the Troy Community Foundation and the City of Troy as additionally insured. A photocopy will be acceptable. If you do not have a trailer you will need a freestanding tent that is weighted down. We need the size of the tent. If needed, tents are available thru the Troy Family Daze Festival tent vendor at a reduced cost. Call 248-840-0066 and ask for AI. It is imperative that you list on your application the food items that will be served in your trailer. We limit the number of specific food items and will contact you if we need to limit an item on your menu. This limit will be strictly enforced. Any vendor serving food not approved and listed on his/her application will be closed down and no refund will be given. No food vendor may serve all of the foods available at the Festival. Food Vendor spaces are very limited. **To be guaranteed a space, your application and check for 100% of the rental Fee should be received by August 1, 2021. Your check should be made payable to the TCF- Troy Family Daze and mailed with your application** to Troy Family Daze Festival, C/O Troy Community Foundation, P. O. Box 861, Troy, MI 48099.

The certificate of insurance (naming the Troy Community Foundation and the City of Troy as additional insureds) will be due on or before August 1, 2021

OPTIONAL PARTICIPATION:

During the festival, our volunteers are rewarded with a coupon with a face value of \$5.00 which is redeemable for food purchases. These are used the **same as cash** to purchase food from our vendors. These coupons should be submitted to the Troy Family Daze committee headquarters after close on Sunday, September 15th. A check will be issued for the full redeemable amount within a week for the total amount due.

Please check the appropriate boxes on the application if you would like to participate.

Hosted By:
TROY Community Foundation
PO Box 861 Troy, MI 48099
<https://www.troycf.org/>

BOOTH CANCELLATION POLICY:

If you find it necessary to cancel before the festival dates, please let us know immediately. Only if we can find another food vendor to take your booth space will you receive a refund.

SETUP TIME:

Between 9:00 AM and 6:00 PM on Wednesday September 15th. Complete Set-up must be done by 3:00 PM on Thursday, September 16... All booths must be ready for Health Department inspection by 3:00 PM on Thursday, September 16th. Because of on site activities taking place with Special Needs attendees, no service vehicles will be allowed on Festival grounds between 10:00 AM and 1:00 PM on Thursday, September 16th. Please plan wisely.

HEALTH INSPECTION:

Conducted by Oakland County Health Department. You must have Health Department permit to open. Inspection is scheduled for 3:00 PM on Thursday, September 16th . Vendors will need to contact the Oakland County Health Department at 1-248-424-7191 to obtain the required permit and license prior to the Festival. Failure to obtain the necessary permit/license will result in closure of your food operation by the Health Department or Troy Family Daze Festival Committee.

Hosted By:

TROY Community Foundation
PO Box 861 Troy, MI 48099
<https://www.troycf.org/>



OTHER BASIC INFORMATION ABOUT THE FESTIVAL

We must maintain a safe environment for our festival participants and must therefore require **proof of fireproofing for all tent material**. Your packet of Parking passes can be picked up starting September 13, at the Festival Headquarters Trailer located at the Festival site between 10:00 AM and 4:00 PM.)

We will be making periodic inspections of the grounds. if we find anything that is a safety hazard, code violation or rule violation, we will notify the booth owner of the hazard and work to correct the issue with them. Or depending on the hazard, reserve the right to close the booth until the booth owner corrects it. DO NOT leave garbage or containers of any kind outside at any time. **No dumping of used cooking oil on the festival grounds!**

Dumpsters are provided. If you don't know where they are.....ASK

All power connections will be made as follows: All Food Vendors 120V cords must be heavy-duty #10 or #12 gauge with ground prongs intact
30 amps 220V require a 30-amp 250V 4 wire male plug NEMA L14
30-100 amps 220V require mini cam male cord ends

Be sure to list your electrical power requirements on your application. To provide the needed power we must supply our electrician with a list so there is no disruption of service or brownouts during the festival.

You must supply all water connection hoses if needed (food grade hose)

If you have any questions, please feel free to contact the Festival Co- Chairperson.

We look forward to seeing you on September 16, 17, 18 and 19, 2021.

Sincerely,

Al Lindsey

Festival Co-Chairman

Cell 248-840-0066



2021 Commercial Food Vendor Application

Please Print

Business Name: _____

Contact Name _____ Alternate Contact _____

Address _____

City: _____ State: _____ Zip Code: _____

Main Contact E-mail: _____ Alternate Contact E-mail: _____

Cell Phone: _____ Alternate Cell Phone: _____

IMPORTANT - A copy of your business liability insurance certificate (minimum: \$1,000,000) listing the Troy Community Foundation and the City of Troy as additional insureds, a photo or photocopy of your trailer, if used, and its size must be submitted by August 1, 2021. If you do not have a trailer you will need a freestanding tent that is weighted down. We will need the size of the tent. (Tents are available thru the Troy Family Daze Festival tent vendor at a reduced cost. (Call 248-840-0066 ask for AI)

RENTAL FEES -- Fees are for the 4-day Troy Family Daze Festival, Sept. 16, 17, 18 & 19, 2021:

Please check all that apply

Commercial Food Space (25' x 10') with 110 volts included (includes four (4) admittance wristbands)	\$600 _____
Surcharge for 220-volt line	\$ 50 _____
Surcharge for power usage over 50 Amps	\$ 50 _____
Service Vehicle Parking Space	\$ 25 _____
Service Vehicle Electrical Service	\$200 _____

Food Voucher participation Yes / No

TOTAL FEES _____

Please make check payable to the **TCF- Troy Family Daze** and mail check/application to Troy Community Foundation, P. O. Box 861, Troy, MI 48099. Food Vendor spaces are very limited.

Describe the types of food and/or beverage you will be serving. Any deviation from this list will result in closure of your booth with no refund.

Please Describe your electrical needs in amps & voltage for trailer or equipment:

PAGE 2 OF COMMERCIAL FOOD VENDOR APPLICATION

AGREEMENT TO RELEASE, INDEMNIFY AND HOLD THE TROY COMMUNITY FOUNDATION AND THE CITY OF TROY HARMLESS FROM LIABILITY

In consideration of and as a condition of approval to participate in Troy Family Daze Festival ("Festival"), Vendor agrees as follows:

- A. Vendor agrees to release from liability and not to sue the Troy Community Foundation, Troy Family Daze Festival or the City of Troy, its directors, officers, elected and appointed officials, employees, agents, and volunteers for any losses, costs, expenses (including attorneys' fees), damages, liabilities, or claims arising out of injuries to persons or property during Festival, except for damages caused by or resulting from the Foundation's or City's sole negligence.
- B. Vendor agrees to the fullest extent permitted by law to indemnify and hold the Troy Community Foundation and the City of Troy, its directors, officers, elected and appointed officials, employees, agents, and volunteers harmless against any losses, costs, expenses (including attorneys' fees), damages, liabilities, or claims whether groundless or not, arising out of bodily injury, sickness or disease, including death resulting at any time there from, which may be sustained or claimed by any person or persons, or damages to any property, (including the loss of use thereof) based on any act or omission, negligent or otherwise, of Vendor or anyone else acting on its behalf, relating to any activity associated with the Troy Family Daze Festival, except that Vendor shall not be responsible for indemnification to the Foundation or City for damages caused by or resulting from the Foundation's, Festival, or City's sole negligence; and Vendor shall at its own cost and expense, defend any such *claim* and any suit, action or proceeding which may be commenced hereunder and Vendor shall pay any and all judgments which may be recovered in any suit, action or proceeding and any and all expenses, including but not limited to costs, attorneys' fees and settlement expenses as they relate in any way to any activity associated with the Festival.

The Festival committee or the Troy Community Foundation has the right to refuse or limit vendors. Troy Family Daze has security present during non operational hours of the Festival. Businesses, however, are still responsible for the security of their property. It is the business' responsibility to comply with all ordinances, codes, laws and regulations of the city, county and state. The committee members will be making periodic inspections of the grounds. If we find anything that is a safety hazard, code violation or rule violation, we will notify the booth applicant of the hazard and work to correct the issue with them. We also reserve the right to close the booth until the corrections are made. The Troy Family Daze committee or representatives of the Troy Community Foundation are not responsible for injury or loss due to fire, theft, vandalism, weather or any other reason. Your booth must be staffed the entire hours of the festival.

We agree that the Festival Chairman and the Troy Family Daze Committee can close our operation, and the Troy Community Foundation will give no refund if rules are not followed.

Vendor Name (print): _____

Authorized Representative (print): _____

Signature: _____

Title (print): _____

**PLEASE RETURN THIS APPLICATION ALONG WITH YOUR CHECK MADE OUT TO:
Troy Community Foundation**

**YOUR INSURANCE CERTIFICATE NAMING THE TROY COMMUNITY FOUNDATION AND THE CITY OF TROY AS
ADDITIONAL INSURED ARE DUE BY AUGUST 1, 2021 AND SHOULD BE MAILED TO:**

**Troy Family Daze Festival
C/O Troy Community Foundation
P. O. Box 861
Troy, MI 48099**

**Rules, Policies & Procedures — Troy Family Daze Festival Booths
Community, Business & Food Vendors 2021**

Booth Policies:

The Troy Family Daze Festival is a community event; as such, booth space is available to community groups, organizations and vendors for the purpose of informing attendees about their businesses and organizations.

The booth chairperson(s) are responsible for the enforcement of rules and policies. Failure on the part of any booth vendor and/or the booth vendor's staff to adhere to the rules and policies will result in removal, forfeiture of fees and inability to return to for future festivals.

DUE TO LIMITED SPACE:

- All vendor applications are on a first come basis.
- Business and food booth types will not be duplicated.

Organizations may choose to distribute giveaways, sell wares or have games and activities for festival attendees in the assigned booth space only,

It is strongly suggested that all community booth participants provide some type of family-oriented activity, such as children's crafts and/or games, and could be used as a fund-raiser. The Festival Chairman must approve all such activities.

Giveaways/Sales/Games may not include:

- Any item which propels an object
- Items considered a projectile
- Items that encourage malicious destruction of property, throwing of the object, misuse of the object's intended use.
- Any item/toy which is similar to or imitates the actions of a firearm, or firework including but not limited to poppers, snakes, smoke-balls, squirt-guns, and sparklers.
- Clothing with profanity, promoting illegal activity or scantily clothed images.
- No live animals may be distributed or sold on the premises.
- No food can be given away unless it is commercially packaged or the booth holder has an Oakland County food license.
- Free raffles will be allowed: in other words, an item can be raffled off only if the raffle tickets are free, given away. Any raffles where the tickets are being sold will not be allowed without a license/permit from the State of Michigan Gaming Commission and the approval of the TFD committee.

Additional Policies:

- Booth participants are responsible for the security of their property.
- Groups must comply with all ordinances, codes, laws, rules and regulations of the city, county and state.
- The Troy Family Daze Committee retains the right to refuse or limit vendors.
- The Troy Family Daze Festival Committee/Troy Community Foundation and the property owner City of Troy are not responsible for injury or loss due to fire, theft, vandalism or weather.
- Booths must be staffed for the entire hours of the festival, unless otherwise indicated by the booth committee.
- The Troy Family Daze Festival committee will be inspecting booths of chance and sales. Items deemed inappropriate will not be allowed and the booth vendor will be asked to remove the inappropriate items. Failure to comply could result in closing of the booth.
- Distribution of handouts, flyers, literature or promotional items will not be allowed outside of the designated booth space.
- Politicians may mingle in the crowds, but only verbal promotion will be allowed. No distribution of campaign literature or promotional items will be allowed except from designated area supplied by the Festival committee

Vendor Signature _____ Dated _____